Thank you for your interest in our organization for your internship. Below you will find information required to process your application for an internship. To complete your application, please submit this form and additional documentation to Lab\_Internship@kbi.state.ks.us.

|  |  |  |
| --- | --- | --- |
| **Last Name** | **First Name** | **Middle Name** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Address** | **Phone Number** | **E-mail Address** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Institution Attending** | **Major** | **Current Academic Year** |
| Click here to enter text. | Click here to enter text. | Choose an item. |
| **Desired Discipline (1st Choice)**  | **Desired Discipline (2nd Choice)** | **Desired Location**  | **Desired Start Date** |
| Choose an item. | Choose an item. | Choose an item. | Click here to enter a date. |
| **Availability:** |
| [ ]  Morning (08:00-12:00) | [ ]  Afternoon (12:00-17:00) | [ ]  All Day |
| [ ]  Monday | [ ]  Tuesday | [ ]  Wednesday | [ ]  Thursday | [ ]  Friday |
| **If seeking an internship for academic credit, please provide information regarding your university's requirements and expectations (i.e. objectives, number of hours required, whether receiving a grade or satisfactory credit):** |
| Click here to enter text.   |
| **Do you have any research project ideas?** |
| Click here to enter text.  |
| **Signature** | **Date** |
| Click here to add name. | **Click here to enter a date.** |

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| **FOR KBI LAB USE ONLY** | [ ]  **Recommended by Internship Committee** | [ ]  **Not Recommended by Internship Committee** |
| [ ]  **Letter of Interest Received** | [ ]  **University Transcripts Received** | [ ]  **Background Check Completed** |
| [ ]  **Curriculum Vitae Received** | [ ]  **Written Recommendation Received** |  |
| **Internship Committee Comments:** |
|   |
| **Function** | **Date** | **Function** | **Date** |
| Candidate Interviewed |   | Candidate Selected |   |
| **Function** | **Date** | **Function** | **Date** |
| Mentor and Project Assigned |   | Exit Interview Performed |   |