

**STATE OF KANSAS**  
**OFFICE OF THE ATTORNEY GENERAL**  
**Through the KANSAS BUREAU OF INVESTIGATION**

**Firearm Permit Initial Application**

1. Name: \_\_\_\_\_  
(Print Last name, first name, middle name or initial)

Agency you are with or DBA (doing business as) name: \_\_\_\_\_

Business mailing address: \_\_\_\_\_

Residential address: \_\_\_\_\_

Telephone numbers: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Work Home Cell Phone Fax

2. Explain the need to carry a firearm in your work as a private detective. \_\_\_\_\_

Is it necessary for you to carry a firearm in order to protect your life or property, or to protect the life or the property of your clients?  Yes  No

3. Have you completed a 16-hour training and education course in the handling of firearms and the lawful use of force from a certified firearms instructor within the past 6 months?  Yes  No

An applicant who, within **24 months** before submitting this application for a firearm permit, has successfully completed a **full-time officer** basic course of accredited instruction may substitute a certificate that verifies this.

An applicant who, with **12 months** before submitting this application for a firearm permit, has completed **40 hours of law enforcement education or training** may substitute a certificate that verifies this.

**Attach a 'Notice of Completion' for firearm training form to this application.**

4. Identify **all** firearms for which you are applying for a firearm permit:

Make or Manufacturer                      Model                      Serial Number                      Caliber                      Barrel Length

1. \_\_\_\_\_

2. \_\_\_\_\_

**The above information is true and correct to the best of my knowledge.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of applicant

Application fee for a firearm permit is \$50.00. Make money order, cashier check or personal check payable to the Kansas Bureau of Investigation. We now have the ability to charge any/all private detective licensing fee(s) on your Visa or Master Card credit card. Mail the completed firearm permit application, 'Notice of Completion' training form and application fee to Kansas Bureau of Investigation, Private Detective Licensing, 1620 SW Tyler, Topeka, Kansas 66612-1837. If you have questions please call Antonia M. Tabor at 785-296-4436.

**Notice of Completion Form**

**FIREARM PERMIT TRAINING**

STATE OF KANSAS  
**OFFICE OF THE ATTORNEY GENERAL**  
Through the **KANSAS BUREAU OF INVESTIGATION**

**This form is to be completed by the firearms trainer.**

Name of private detective applicant: \_\_\_\_\_ License Number: \_\_\_\_\_  
(Print or Type)

Name of certified training instructor: \_\_\_\_\_  
(Print or Type)

Mark which training applies for this applicant:

- Initial firearms permit                       Renewal of firearm permit  
 Re-certification (off year training)       Change or addition of a firearm(s)

**Education and training course:**

Did applicant successfully complete the education & training course?                       Yes     No

Applicant's written examination score: \_\_\_\_\_

Date(s) of training course: \_\_\_\_\_

**Firing range proficiency:** Did applicant successfully fire 35 out of 50 rounds into the center mass portion of the National Rifle Association TQ-19 target in a static position from distances which varied between a minimum of 3 feet to a maximum of 75 feet?                       Yes     No

Range location: \_\_\_\_\_

Identify **all** firearms for which the applicant has completed a training course for the applicant's firearm permit:

	<u>Manufacture</u>	<u>Model Number</u>	<u>Serial #</u>	<u>Caliber</u>	<u>Barrel Length</u>
1.	_____				
2.	_____				

I hereby certify that the above-named applicant has successfully completed the firearms and lawful use of force class. This is in accordance with the training plan on file at the Kansas Bureau of Investigation. The above information is true and correct to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of certified firearm instructor

*Firearm trainers shall furnish notice to the Attorney General through the Kansas Bureau of Investigation when an applicant for a firearm permit, an applicant for renewal of a firearm permit or re-certification for the firearm permit has completed a firearm-training course within 10 days of the date the training course. A copy of this notice shall be given to the applicant and the firearm trainer shall retain a copy.*

Please note your firearms trainer may have his/her own 'Notice of Completion Form'. If it contains all pertinent information, it is acceptable.

CERTIFIED FIREARMS TRAINERS  
FOR KANSAS PRIVATE DETECTIVES

**Samuel Burroughs**

Clarence M. Kelley & Associates, Inc.  
7945 Flint  
Lenexa, KS 66214  
913-647-7709  
913-647-7710 – fax

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**James “Gene” McAdam**

Wolf Investigations  
Post Office Box 48696  
Wichita, Kansas 67201  
316-265-2102  
316-722-4244 – fax

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**Perry Chad Clayton**

Security Management Solutions, Inc.  
923 NE Woods Chapel Rd, Suite 133  
Lee’s Summit, Missouri 64064  
816-518-9944  
816-350-2577 – fax

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**Robert McCaslin**

Associated Investigators  
Post Office Box 48572  
Wichita, Kansas 67201  
316-312-6631  
316-558-8607 – fax

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**John Ellis**

PMO Security Service  
5104 Edgehill Drive  
Kansas City, Kansas 66106  
816-830-1177

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**Douglas D. Peterson**

Bulls Eye Investigations  
PO Box 49152  
Wichita, Kansas 67201  
316-706-5991  
316-267-5100 – fax

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**Kevin Scott Harris**

DbA/ Eagle Defense  
20505 W 37<sup>th</sup> N  
PO Box 127  
Colwich, KS 67030  
316-518-0032  
316-518-0032 – fax

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**Charles Stephenson**

The Orion Group, Inc.  
5750 West 95<sup>th</sup> Street, Suite 320  
Overland Park, Kansas 66207  
913-385-5657  
913-385-5740 – fax

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**Joseph ‘Joe’ Lewis**

Joe Lewis Private Detective  
4318 Rainbow Blvd, #121  
Kansas City, KS 66103  
913-406-2698  
913-236-8812 - fax

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**Madison Webb**

Executive Solutions, Inc.  
9127 Slater Street  
Overland Park, Kansas 66212  
913-649-2328

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FEE SCHEDULE PRIVATE DETECTIVE  
LICENSING, RENEWALS & other items

**Independent** (self-employed)

License fee - \$250.00 (2yrs from date of issuance)  
Renewal fee \$175.00 (2yrs)  
Requires \$100,000.00 bond **or** certificate of insurance

**Agency** (employs others)

License fee - \$250.00 (2yrs from date of issuance)  
Renewal fee \$175.00 (2yrs)  
Requires \$100,000.00 bond **or** certificate of insurance

**Individual employee** (works under the agency license)

License fee - \$250.00(2yrs from date of issuance)  
Renewal fee \$175.00 (2yrs)  
(Insurance covered by agency bond or insurance)

**Officer, director, partner, or associate** (of the agency engaged in detective business)

License fee - \$100.00 (2yrs from date of issuance)  
Renewal fee \$100.00 (2yrs)  
(covered by agency bond or insurance)

**Firearms permit** (any licensed private investigator can apply for a firearms permit)

Permit fee - \$50.00  
Renewal fee \$50.00 (2yrs)

**Firearms trainer**

Fee - \$100.00  
Renewal fee \$100.00 (2yrs)

**Other items:**

Badge (and case) - \$55.00 (can only be requested if you have applied for a firearm permit)  
Duplicate license - \$5.00 (can only be requested if your license has been lost or stolen)  
Information/application packet - \$15.00 (deducted from cost of application)  
Current list of private detectives & agencies in Kansas - \$.24 per page

