

Kansas SEXUAL ASSAULT EVIDENCE COLLECTION KIT

Summary of Revisions

Sexual Assault Evidence Collection Kit Updates

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USERNAME: health

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The Kansas Bureau of Investigation and multidisciplinary representatives from the Kansas Forensic Laboratories, Kansas Coalition Against Sexual Domestic Violence, International Association of Forensic Nursing (IAFN) Kansas Chapter and the Kansas Attorney General's office, have partnered to update the Kansas Sexual Assault Evidence Collection (SAECK) using evidence-based research and national best practice recommendations. Goals of the updates are to incorporate trauma-informed language, to increase efficiency and ease of the use for the healthcare provider and laboratory, and to streamline evidence collection time frames and process across the states. This webinar provides an overview of the updates and changes to the kit. Information about the revision process, changes to the evidence collection steps, changes to forms, and new resources.

INSTRUCTIONS

▪ KBI SEXUAL ASSAULT EVIDENCE COLLECTION KIT INSTRUCTIONS

Summary of Primary Revisions: Language was reworded or added for clarification, or for new standards/best practices in evidence collection and timeframes.

FORMS

STEP 1

▪ AUTHORIZATION AND CONSENT REPORT TO LEO

Summary of Primary Revisions: This form was revised to be more user-friendly and patient-friendly, ensuring informed consent from the patient. Changes to content include: adding authorization for photographs, adding authorization for evidence gathered to be released to the appropriate law enforcement officials, and informs the patient may receive a copy of this form. Sections were added so that the Medical Care Facility and Medical Provider Name are included on the form, as well as the Law Enforcement Agency and Report information. A patient identification section was added (Medical Care Facilities require a patient identification label to be placed on each paper document that is part of the official medical record). Also, it was translated to Spanish; front is in English and the back is in Spanish.

See old and new forms for comparison of additional changes.

▪ AUTHORIZATION AND CONSENT NOT REPORTED TO LAW ENFORCEMENT

Summary of Primary Revisions: This form was revised to be more user-friendly and patient-friendly, ensuring informed consent from the patient. Changes to content include: adding authorization for photographs and informs the patient they may receive a copy of this form. Sections were added so that the Medical Care Facility and Medical Provider Name are included on the form, as well as the assigned KBI Identification Number. Consent signature lines were revised to be in compliance with applicable laws.

Also, it was translated to Spanish; front is in English and the back is in Spanish.

See old and new forms for comparison of additional changes.

▪ **DISCLOSURE OF PROTECTED HEALTH INFORMATION**

Summary of Primary Revisions: This form was revised to be more user-friendly and patient-friendly, ensuring informed consent from the patient. Changes to content include: removing date of expiration for cases reported to law enforcement, as the expiration date may be misleading to a victim because time does not bar the ability to obtain such records; and informing that the patient may receive a copy of this form. Consent signature lines were revised to be in compliance with applicable laws. The patient identification section was added. Also, it was translated to Spanish; front is in English and the back is in Spanish.

See old and new forms for comparison of additional changes.

STEP 2

▪ **VICTIM INFORMATION AND SEXUAL ASSAULT HISTORY FORM**

This form changed to the following: Question regarding consensual sexual intercourse within the previous 3 days was changed to 5 days, based on recommendation to collect evidence up to 120 hours or longer. Removed the “additional comments” so that all lines for the narrative are under Description of Assault. Added a signature, date, and time line at the bottom for the examiner. The patient identification section was added.

See old and new forms for comparison of additional changes.

HANDOUTS

▪ **INFORMATION FOR HEALTH CARE PROVIDERS**

This is a new form that was developed as a FAQ for non-SANE trained health care providers. This form provides best practice information and additional information health care providers must know when providing sexual assault exams.

▪ **FAQ FOR VICTIMS**

Summary of Primary Revisions: This form was revised to be more patient-friendly, using best practice 14 pt. font and plain language for understandability. Language was updated to reflect current practices and laws. Information was added throughout to address situations in which the patient is a minor. Formatting and information changes were made to make it clear that the patient has a right to support and information from a community-based sexual assault advocate. This form has been translated to Spanish; the front is in English and the back is in Spanish.

See old and new forms for comparison of additional changes.

▪ **NOTICE TO VICTIMS OF SEXUAL ASSAULT**

Summary of Primary Revisions: This form was revised to include current phone numbers, websites and agency names.

▪ **CRIME VICTIMS COMPENSATION BROCHURE**

The updated version is now included.

▪ **CRIME VICTIMS COMPENSATION APPLICATION**

The updated version is now included.

▪ **BROCHURES:**

Summary of Changes: The five Kansas Coalition Against Sexual and Domestic Violence brochures previously included in the kit (Sexual Violence, The Sexual Assault Forensic Exam, How to Support A Victim of Sexual Assault, If You Have Been Sexually Assaulted, and Taking Time Off From Work to Address Domestic and Sexual Violence Issues) were replaced with the booklet, “*Know Your Rights: A Guide for Survivors of Sexual Assault in Kansas.*” This resource is comprehensive and covers all information in the brochures, and additional information regarding victim rights.

OTHER

▪ CARBON FORMS

Summary of Changes: The new kit no longer contains carbon forms as the transfers were not legible. Instructions have been added to the forms that copies are to be made by the examiner and to whom/where copies need to go.

▪ SWAB BOXES

Summary of Changes: The new kit contains four swab boxes with check boxes; this allows for identifying the area of collection (Vaginal, Cervical, Anal, Oral, Other). The debris collection box is unchanged. Three unlabeled boxes were added for additional evidence collection, if needed (body swabs). The swabs are now DNA-free as opposed to sterile. A swab box for a known buccal standard collection from the victim was also added.

▪ MISC. COLLECTION

FINGERNAIL EVIDENCE: The scraper for fingernail evidence collection has been replaced by microtip swabs, to increase victim comfort.

HEAD HAIR AND PUBIC HAIR STANDARDS: These steps were revised to be more patient-centered and trauma-informed. They previously required pulling hairs. The new instructions offer the patient choices for plucking or cutting. Instructions were changed on the collection envelopes.

VAGINAL SLIDE: The vaginal slide was removed from the kit, based on best practice recommendations it is no longer advised for slides to be made by medical practitioners.

KNOWN DNA BLOOD SAMPLE: Removed the finger-stick lancet and betadine swab from the known DNA blood sample envelope. It is recommended to collect buccal swabs; blood can be collected if in conjunction with other medical procedures that require blood to be drawn.

MISC.: The collection of clothing bag was changed to a larger brown paper evidence bag that is sturdier for larger items. There is one underwear bag.

▪ BOX

Summary of Changes: The old box size was 5.5" W X 7.75" H X 3" D. The new box size is 10 ½ X 7 X 2 ½ to accommodate the contents and allow more space for writing the required information.

QUESTIONS

Contact Teresa Gallegos at tgalegos@kcsdv.org.