

MINUTES OF MEETING
Kansas Board of Cosmetology

February 09, 2015

The Kansas Board of Cosmetology held a meeting on Monday, February 09, 2015 at 8:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Board secretary.

Board Members Present:

David Yocum, Chairperson
Roger Holmes, Vice Chairperson-By phone conference
Charles Householder, Member
Tina Burgardt, Member
Glenda Chappell, Member
Kimberley Holm, Member-By phone conference
Kathryn Skepnek, Member

Staff Present:

Chiquita Coggs, Executive Director
Laurel Lowrie, Legal Assistant
Debbie Uhl, Administrative Officer
Ms. Gloeckner, Board secretary

Board Legal Counsel Present:

Athena Andaya, General Counsel

Call to Order

Mr. Yocum, Chair, called the meeting to order at 8:32 a.m.

Approval of the January 12, 2015 Board minutes

Motion to approve the January 12, 2015 Board minutes (Burgardt/Holm). Motion passed unanimously.

Executive Session: Attorney Client Privilege

Motion that the Board recess into executive session for consultation with legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by the attorney-client privilege, in order to protect the privilege and the Board's position regarding interpretation of policy, to include Laurel Lowrie, Legal Assistant, for 20 minutes, to reconvene at 9:20 a.m. in the same location. (Burgardt/Chappell). Motion passed unanimously.

The Board reconvened the open meeting at 9:20 a.m.

Executive Session: Attorney Client Privilege

Motion that the Board recess into executive session for consultation with legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by the attorney-client privilege, in order to protect the privilege and the Board's position regarding interpretation of policy, to include Laurel Lowrie, Legal Assistant, for 10 minutes, to reconvene at 9:30 a.m. in the same location. (Holm/Burgardt). Motion passed unanimously.

The Board reconvened the open meeting at 9:30 a.m.

Motion to add an executive session to the end of the agenda (Burgardt/Chappell). Motion passed unanimously.

New online CE for instructors for Teaching Skills and Methodology approval request to be added to the published Board approved CE (Continuing Education) list.

Motion to accept the CE hours (Chappell/Burgardt). Motion passed unanimously.

EFA (Eric Fisher Academy)- Part time cosmetology program approval request

Motion to approve the EFA part time program (Chappell/Holm). Motion passed unanimously

CE guidance document approval

Motion to approve the CE guidance document with amendment allowing business classes to be credited to the teaching skills and methodology category (Burgardt/Holm). Motion passed unanimously.

New Board Member

The Governor's office has appointed a new Board member, Linda Boots.

Board policy for handling staff complaints against ED

Board policy for staff complaint procedure

Motion to table until the next Board meeting (Burgardt/Chappell). Motion passed unanimously.

Break

Motion to break at 10:07 a.m. and return at 10:20 a.m. (Holm/Burgardt). Motion passed unanimously.

Call to Order

Mr. Yocum, Chair, called the meeting to order at 10:20 a.m.

Executive Session: Attorney Client Privilege

Motion that the Board recess into executive session for consultation with legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by the attorney-client privilege, in order to protect the privilege and the Board's position regarding interpretation of policy, to include Laurel Lowrie, Legal Assistant, for 15 minutes, to reconvene at 10:38 a.m. in the same location (Burgardt/Chappell). Motion passed unanimously.

The Board reconvened the open meeting at the same location at 10:38 a.m.

Executive Session: Attorney Client Privilege

Motion that the Board recess into executive session for consultation with our legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by the attorney-client privilege, in order to protect the privilege and the Board's position regarding interpretation of policy, to include Chiquita Coggs, Executive Director and Laurel Lowrie, Legal Assistant, for 20 minutes, to reconvene at 10:58 a.m. in the same location. (Burgardt/Householder). Motion passed unanimously.

The Board reconvened the open meeting at 10:58 a.m.

Motion to provide requested open records information to requesters (Dalia Velazquez and Julie Cruz) without redaction (Householder/Chappell). Motion passed unanimously.

Motion to have Mr. Yocum contact the state inspectors to share information on investigation and conclusion (Holm/Burgardt). Motion passed unanimously.

Adjournment

Motion to adjourn the meeting 10:56 a.m. (Burgardt/Chappell). Motion passed unanimously.