

Board Meeting Minutes May 9, 2016

The Kansas Board of Cosmetology held a Board meeting on Monday, May 9, 2016 at 9:00 a.m. in the Florentine room at 700 S.W. Jackson Street, Topeka, Kansas. Minutes were recorded by the Board Secretary.

Board Members Present:

David Yocum, Chair
Matthew Goss, Member
Kimberley Holm, Member
Tina Burgardt, Member
Kathryn Skepnek, Member
Janey McCarthy, Member
Glenda Chappell, Member

Staff Present:

Chiquita Coggs, Executive Director
Ms. Gloeckner, Administrative Officer
LeAnna Hickman, Director of Licensing
Laurel Lowrie, Director of Enforcement
Wendy Flowers, Inspector
Ava Fiene, Inspector
Jessica Laughlin, Inspector
Aubrie Pryer, Board Secretary

Members of the Public:

School Seminar Attendees (attendance list attached)

Call to Order

Mr. Yocum, Board Chair, called the meeting to order at 9:16 a.m.

Approval of Agenda (Additions/Deletions/Changes)

Motion to approve the agenda (Burgardt/Chappell). Motion carried unanimously.

Approval of the prior Board minutes

Motion to approve the April 11, 2016 and April 22, 2016 Board meeting minutes (Burgardt/Holm). Motion carried unanimously.

Disciplinary Panel Selection

Mr. Yocum, Board Chair, proposed to step down from the Disciplinary Panel. Kathryn Skepnek expressed interest in a position on the Panel, along with existing members, Glenda Chappell and Kimberly Holm. Motion to accept Mr. Yocum's proposal to step down from the Panel and to add Kathryn Skepnek to the Panel with the existing members (Holm/Burgardt). Motion carried unanimously.

Ergometrics Seminar – Continuing Education

Ms. Gloeckner discussed the upcoming Ergometrics school seminar and requested approval for up to six hours of continuing education for instructor attendance. Motion to approve up to six hours of continuing education for attendance at the Ergometrics school seminar (Chappell/McCarthy). Motion carried unanimously.

Executive Session to Discuss Personnel Matters

Mr. Goss made the following motion: "I move that the Board recess into executive session in the Board of Cosmetology conference room to discuss personnel matters of non-elected personnel in order to protect the privacy of the parties involved. We require Athena Andaya, Board general counsel, Lisa Mendoza, Board disciplinary counsel, Chiquita Coggs, Executive Director, Laurel Lowrie, Director of Enforcement, and Allison Conklin, Human Resources Manager via phone, be admitted to the executive session, when requested, to aid the Board in their discussions. The Board will reconvene the open meeting in this same location in 10 minutes at 9:40 a.m." The motion was seconded by Ms. Skepnek and the motion carried unanimously.

Mr. Yocum recessed the KOMA meeting at 9:30 a.m.

Call to Order

Mr. Yocum, Board Chair, called the meeting back to order at 9:40 a.m.

Motion to accept the written resignation of Facility Inspector, Diane Pottberg, effective May 31, 2016, and to designate Chiquita Coggs, Executive Director, to carry out the resignation process (Chappell/Goss). Motion carried unanimously.

Adjournment

Motion and second to adjourn the meeting at 9:41 a.m. (Burgardt/McCarthy). Motion carried unanimously.

**School Seminar 2016 Attendance List
(By School)**

Name		School	Title/Position
Phan	Yen	21st Beauty Academy	Instructor
Nguyen	My-y	21st Beauty Academy	Instructor
Bulthaup	Gina	Bellus Academy	Cosmetology Instructor
Roney	Amy	Cowley County Comm. College	Instructor/Director
Peters	Stacey	Crave Beauty Academy	Director
Trimmer	Shana	Crave Beauty Academy	Instructor
Swope	Keisha	Creative Image School	Owner
Murphy	Andrea	Creative Image School	Director
Barb	Laurie	Dodge City Community College	Professor of Cosmetology
Taylor Birney	Julie	Dodge City Community College	Professor of Cosmetology
Halsey	Courtney	Fort Scott Community College	Instructor
Brady	Marie	Fort Scott Community College	Instructor
Hinde	Guillermina	Garden City Community College	Director/Instructor
Hinde	Joshua	Garden City Community College	Instructor
Horn	Mia	Garden City Community College	Instructor
Heir	Tracy	Great Clips	Owner
Markley	Danielle	Hays Academy	Owner/Director
Martinez	Hilary	Hays Academy	Instructor
Lawrence	Tonda	Independence CC/Cosmetology	Director
Lumin	Chelsea	Independence CC/Cosmetology	Instructor
McAnaney	Charlotte	Johnson County Comm. College	Instructor
Hodes	Lana	Johnson County Comm. College	Administrator
Rodriguez	Carolyn	Johnson County Comm. College	Esthetic/Nail Instructor
Wolf	Debbie	KCK Community College	Cosmetology Instructor
Bailey	DeShawn	KCK Community College	Nail Instructor
Minion	Pamela S.	La Baron Hairdressing Academy	Instructor
Reel	Kathy Marie	La Baron Hairdressing Academy	Instructor
Turrey	Marthon	La Baron Hairdressing Academy	Instructor
Alvarado	Sara Y.	La Baron Hairdressing Academy	Instructor
McHenry	Malinda	Mitsu Sato Academy	Instructor, Cosmetology
Sato	Mitsu	Mitsu Sato Academy	Owner
Pham	Emily	Nails by Emily	Owner
Laird	Dotty	Paul Mitchell The School Wichita	Instructor
Davis	Schrene	Paul Mitchell The School Wichita	Owner
Smith	Tanner	Paul Mitchell The School Wichita	ED Leader
Laid	Dotty	Paul Mitchell The School Wichita	Learning Leader
Westphal	Jasmine	Pinnacle Career Institute	Instructor
Alee	Ede	Pinnacle Career Institute	Instructor
Legg	Michelle	Pinnacle Career Institute	Instructor
Barbour	Alicia	Regency Beauty Institute	Instructor, Cosmetology
Frakes	Katherine	Regency Beauty Institute	Campus Manager

Mumford	Melissa	Regency Beauty Institute	Campus Manager
Scheib	Sheila	Seward County CC Liberal	Instructor
Wright	Alex	Sidney's @ Hutchinson CC	Cosmetology Coordinator
Cunningham	Jillene	Sidney's @ Hutchinson CC	Dept. Chair
Hatfield	Cynthia	Studio 12	Owner
Jones	Monica	Trendsetters	Instructor/Owner
Huttenmaier	Teresa	Washburn Tech	Program Coordinator/Instructor
Willis	Lauren	Z Academy	Asst. Director of Operations
Heard	Lakeisha		