

MINUTES OF MEETING  
Kansas Board of Cosmetology

**June 11, 2015**

The Kansas Board of Cosmetology held a teleconference meeting on Thursday, June 11, 2015 at 8:00 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Board Secretary.

**Board Members Present:**

David Yocum, Chairperson  
Roger Holmes, Vice Chairperson  
Glenda Chappell, Member  
Tina Burgardt, Member  
Kathryn Skepnek, Member

**Staff Present:**

Laurel Lowrie, Legal Assistant  
Ms. Gloeckner, Board Secretary

**Board Legal Counsel Present:**

Athena Andaya, General Counsel

**Call to Order**

Mr. Yocum, Chair, called the meeting to order at 8:01 a.m.

**Approval of the May 11, 2015 Board minutes**

Motion to approve the May 11, 2015 Board minutes (Burgardt/Chappell). Motion passed unanimously.

**Board/General Counsel action items from previous meetings**

Ms. Andaya reported to the Board that if the EOQ (Employee of the Quarter) program is within the guidelines provided in the applicable statute, the Board is authorized by that statute to participate in the state Employee of the Quarter program. She advised the Board to include the dollar amount authorization for the EOQ award on the next Board meeting agenda.

Ms. Andaya reported to the Board that according to her legal research, salons operating inside licensed Nursing homes must have an active Board of Cosmetology establishment license.

Motion to have Ms. Andaya draft a notification letter to KDAD (Kansas Department for Aging and Disability Services) and this letter to be reviewed and approved by Mr. Yocum, Chair and Mr. Holmes, Vice Chair, before sending (Burgardt/Chappell). Motion passed unanimously.

**Independence Community College (ICC) 450 hour instructor program**

Motion to approve the ICC 450 hour instructor program (Burgardt/Chappell) Motion passed unanimously.

**Fort Scott Community College (FSCC) nail school application**

Motion to approve the FSCC nail school application (Burgardt/Skepnek). Motion passed unanimously.

**Body Art/Instructor CE (continuing education) update**

Motion to approve the CE update and allow office staff to adjust or revise the preapproved CE listing for courses already approved and to come before the Board for approval to add any new courses to the lists (Chappell/Burgardt). Motion passed unanimously.

**Adjournment**

Motion to adjourn the meeting 8:40 a.m. (Burgardt/Chappell). Motion passed unanimously.