

MINUTES OF MEETING  
Kansas Board of Cosmetology

**July 13, 2015**

The Kansas Board of Cosmetology held a meeting on Monday, July 13, 2015 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Board Secretary.

**Board Members Present:**

David Yocum, Chairperson  
Roger Holmes, Vice Chairperson  
Glenda Chappell, Member  
Tina Burgardt, Member

Kimberley Holm, Member  
Kathryn Skepnek, Member  
Matthew Goss, Member  
Janey McCarthy, Member

**Staff Present:**

Laurel Lowrie, Legal Assistant  
Debbie Uhl, Administrative Officer  
Ms. Gloeckner, Board Secretary

**Board Legal Counsel Present:**

Athena Andaya, General Counsel

**Public Comment**

Commissioner Joe Ewert, KDADS; Cindy Luxem, President/CEO KHCA; April Holman, JD Executive Director, KACE and Linda Mobray, Director KCAL, came to speak to the Board about the licensing of salons within nursing homes.

**Call to Order**

Mr. Yocum, Board Chair, called the meeting to order at 9:42 a.m.

**New Board Members**

The Board members welcomed Matthew Goss and Janey McCarthy to the Board.

**Agenda Addition**

Motion to add The Sami Halaseh Institute school application to the agenda (Holm/Skepnek).  
Motion passed unanimously.

Motion to add Executive Session, regarding an attorney client privileged matter (Chappell/Holm). Motion passed unanimously.

**Approval of the June 11, 2015 Board minutes**

Motion to approve the June 11, 2015 Board minutes (Burgardt/Holm). Motion passed unanimously.

### **Budget Report**

Ms. Uhl presented the budget report to the Board.

### **Executive Session**

I move that the Board recess into Executive Session for consultation with our legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by attorney client privilege. In addition, I move that Athena Andaya, Laurel Lowrie, LeAnna Hickman, and the Board Secretary be present in the Executive Session to aid the Board in the discussion. The Board will reconvene the open meeting in this same location in 5 minutes at 10:02 a.m. (Holm/Burgardt). Motion passed unanimously.

### **Call to Order**

Mr. Yocum, Board Chair, called the meeting back to order at 10:02 a.m.

### **Executive Session**

I move that the Board recess into Executive Session for consultation with our legal counsel, Athena Andaya, Deputy Attorney General, on a legal matter protected by attorney client privilege. In addition, I move that Athena Andaya and Laurel Lowrie be present in the Executive Session to aid the Board in the discussion. The Board will reconvene the open meeting in this same location in 5 minutes at 10:08 am. (Chappell/Burgardt). Motion passed unanimously.

### **Call to Order**

Mr. Yocum, Board Chair, called the meeting back to order at 10:08 a.m.

Motion to accept resignation of State Inspector (Burgardt/Holm). Motion passed unanimously.

### **Public Awareness Campaign**

Board staff presented the Board brochures containing information concerning the different license types the Board regulates for their review and to be discussed at the next Board meeting.

### **Employee Grievance Procedure**

Mr. Yocum will review the grievance procedure submitted by Ms. Andaya and report back to the Board at the next Board meeting.

### **KDAD**

Mr. Yocum will meet with KDAD representatives and report back to the Board.

### **The Sami Halaseh Institute New School Application**

Motion to approve The Sami Halaseh Institute school application (Holm/Chappell). Motion passed unanimously.

### **Adjournment**

Motion to adjourn the meeting 10:31 a.m. (Holm/Holmes). Motion passed unanimously.