



APPLICATION FOR APPRENTICE LICENSURE

An individual who enrolls in a Kansas cosmetology, nail technology or esthetics school must attain an apprentice license. Kansas law K.S.A 65-1912, mandates the individual submit the apprentice licensure application and non-refundable fee to the Kansas Board of Cosmetology "not more than 15 days after" the individual's enrollment in the school. Failure to do so may result in legal action and instructional hours may not be credited towards your training.

The Kansas Board of Cosmetology will forward your apprentice license and a Kansas law booklet to the school you are attending. At this point the school will post your license and forward to you the booklet which includes the laws and regulations that govern KBOC licensees and establishments. It is necessary you be knowledgeable of Kansas laws and regulations. Should you misplace the Kansas law booklet, you may purchase another by contacting the Board and submitting a \$5 fee.

A licensed apprentice may only provide consumer services in the school in which they are enrolled. It is a violation of law for an apprentice to provide consumer services in any other location. To do so subjects the apprentice to legal action which will include a monetary fine and conditions placed on future licensure. Any establishment that allows an apprentice or an unlicensed individual to provide consumer services is also subject to legal action as outlined in K.S.A 65-1908.

Complete this application online, print, and provide to the school in which you are enrolled. Include the following with this application in the order listed:

- 1. Non-refundable \$15 application fee (if paying by check or money order);
2. This fully completed form; and
3. Legible photocopy of your current government issued photo identification (i.e. drivers license, state identification card, or military identification). If the name and/or address on the application and the identification document are not the same or if the identification photocopy is not legible, the application will not be processed and will be returned to you.

Applicant Information—this application includes two pages. Complete this form online.
Name: Last First Middle Male Female
Address: Street City/State Zip
Phone Number: Date of Birth: Social Security Number:
\*\*Previously used name(s) that might appear on supporting documentation:
E-mail Address:
Citizenship Status: Pursuant to federal law, a person who is not a U.S. citizen is not eligible for licensure unless the person is a qualified alien or a nonimmigrant. Are you:
a U.S. Citizen. a permanent resident/resident alien. a nonimmigrant with a visa:
a nonimmigrant whose visa for entry is related to employment in the United States. Type of Visa (e.g. F-1; F-2; H-1B)
\* Pursuant to K.S.A. 74-139, the applicant shall be requested to provide the social security number of said applicant. Upon request of the director of taxation, each such authority shall provide to the director of taxation a listing of all such applicants, along with such applicant's social security number and address.
\*\*If you have had a legal name change, please include a copy of the court documents verifying the change of name.
Attach to this completed form a legible photocopy of your current government issued photo identification (i.e. drivers license, state identification card, or military identification). If the name and/or address on the application and the identification document are not the same or if the identification photocopy is not legible, the application will not be processed and will be returned to you.

Enrollment Information
Check the course in which you are enrolled: Cosmetology Nail Technology Esthetics Electrology
Name of school in which you are enrolled: City:
Start date for this enrollment period: Full time Part time
Have you previously attained training in any of the above listed professions? Yes No If yes, provide the name and city of the school.
Dates of attendance at this school: From: To: Hours earned:
Has the school in which you are currently enrolled requested the training hours from the school(s) you previously attended? Yes No
If you attended another school in addition to the one listed above, attach the information on a separate sheet of paper with this application.
Pursuant to K.A.R. 69-3-26, "within 30 days after enrollment of a transfer student, a school shall obtain verification of the students prior course of training including subjects, the number of hours, and practice services completed by the student."

Enrollment information for additional training or extension of training
Should it be necessary that an apprentice attain an additional apprentice license beyond the expiration date of the initial apprentice license, it is necessary this section be completed and submitted with the nonrefundable \$15 fee. This additional apprentice license will be sent to the school you are attending. (K.A.R. 69-4-12) Provide the first date for this enrollment period for this additional/extension of training. Provide the current apprentice license number.

