



Kansas Board of Cosmetology
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APPLICATION FOR DUPLICATE PRACTITIONER'S LICENSE

Complete this duplicate practitioner's license application online, print, and mail to the Kansas Board of Cosmetology at the address listed above. The below must be included with this completed form:

- 1. The nonrefundable \$25 fee.
2. Legible photocopy of your current government issued photo identification. (i.e. drivers license, state identification card, or military identification) If the name and/or address on the application and the identification document are not the same or should the photo identification not be legible, the application will not be processed and will be returned to you.

Affidavit section containing fields for Name (Last, First, Middle), mailing address (Street, City/State, Zip, Phone Number), license number, and Social Security Number. Includes checkboxes for reasons for duplicate license (Destroyed, Lost, Stolen, Never Received, Name Change, Working in multiple facilities) and facility details.

Fee Payment section with instructions on how to pay the \$25 fee (check, money order, or credit card) and fields for Payment Type, Credit Card #, Expiration Date, Fee Amount, Card Holder's Printed Name, Daytime Phone, and Card Holder's Signature.

Attestation and Notarization section with instructions on signing and notarizing, a declaration of truth, and fields for Applicant's Signature, Date, Sworn to and subscribed before me (day, month, year, County), Signature of Notary, and Notary Seal.