



KANSAS BOARD OF COSMETOLOGY
714 SW Jackson, Suite 100 • Topeka, KS 66603
Telephone: (785) 296-3155 • Fax: (785) 296-3002
E-mail: Kboc@ks.gov • Website: www.kansas.gov/kboc

TATTOO – BODY PIERCING – COSMETIC TATTOO
PRACTITIONER RENEWAL

Licenses will not be renewed sooner than six (6) weeks in advance. To renew your license, complete and return this application with the \$50 renewal fee (per license). Include documentation of 5 hours continuing education in Bloodborne pathogens and Infection Control; Return to the board office BEFORE THE EXPIRATION DATE on your license. You must notify the Board office if you have not received your license within 30 days of the date of your renewal or application submission. Failure to do so may result in a \$25 duplicate license fee. Only check, money order or credit card payment made payable to the Kansas Board of Cosmetology will be accepted. After expiration date of license, if expired less than 6 months, an additional \$25 delinquent fee is required. \$75 total for each license and a total of 8 hrs. CE.

NAME: _____

ADDRESS: _____

EMAIL _____

PHONE _____

LICENSE EXPIRATION DATE: _____

LICENSE NUMBER: _____

LICENSE TYPE:

TATTOO

BODY PIERCING

COSMETIC TATTOO

Credit Card Payment \$50/\$75 (See Above)

- 1). Go to the Board website: www.kansas.gov/kboc
2). Select Payment Portal from the Top Menu Bar
3). Transaction Item = Practitioner Renewal Fee
4). Record your Order ID # from your emailed receipt below
Order ID # _____

Check or Money Order Payment \$50/\$75 (See Above)

- 1). Complete this form
2). Make Check or Money Order Payable to the Kansas Board of Cosmetology
3). Mail form and payment to the Board office at the address provided above.

(In accordance with Kansas Statutes Annotated (K.S.A.) 65-1944 (a), provide the name and address of your current employment.) Please print.

Failure to answer the below felony question and sign the attestation will require the form be returned to you for completion.

Have you ever been convicted of a felony? Yes [] No [] Date of Conviction(s) _____

If this is the first time you have notified the Board of this conviction, attach a copy of all court documents outlining charges, convictions, sentencing and discharge. Also, attach the completed Felony Conviction Form and Felony Monitoring Form (where applicable) to this application, which can be found on our website under Forms and Applications. You must be sufficiently rehabilitated to warrant public trust. Failure to notify the Board of additional or subsequent conviction(s) may result in disciplinary action. K.S.A. 65-1947(a)(2)

I declare under penalty of perjury under the laws of the State of Kansas that the information provided above is true and correct.

Date _____ Signature of Applicant: _____

Notice of Employment Change: All practitioners must promptly notify the Board in writing when their place of employment changes

Trainer Renewal: Should you be an approved trainer in Kansas your trainer's license will now be issued upon receipt of an apprentice application and expire at the same time as your apprentice's license. Please note, should your practitioner's license expire during the timeframe that you are training an apprentice, your trainer's license and any training that might occur during this period would be null and void.

Change of Address: The Kansas Board of Cosmetology sends pre-notification mailers to remind individuals that their license will soon expire. To facilitate this effort and to ensure that you receive such a courtesy reminder, please keep this office informed of any change of home address.

Spore Testing: Each practitioner shall clean all non-electrical instruments prior to sterilization. All cleaned instruments shall be placed in sterile bags with color strip indicators and the instruments shall be sterilized in an approved FDA sterilizer.

A spore test must be performed every three months for tattoo, body piercing, and cosmetic tattoo facilities to assure that all microorganisms have been destroyed and proper sterilization has been achieved. The results of these tests must be available at the facility at all times for inspection by the board compliance officers. Please be informed should your facility fail to maintain quarterly spore test results nor have them available at the above named facility for review at each inspection, the Board has determined that disciplinary action may be taken against your facility. This disciplinary action may include a \$500 monetary fine for each violation.

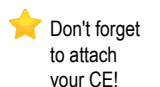
Hand washing: All practitioners shall wash their hands and nails in hot soapy water and rinse in warm water before and after a service.

Practitioners must wear gloves at all times when providing a service.

The mission of the Kansas Board of Cosmetology is to protect the health and safety of the consuming public by licensing qualified individuals and enforcing standards of practice.

03/23/2017

Save your completed application and email it to michaela.ewing@ks.gov



PRE-APPROVED CE (CONTINUING EDUCATION) FOR BODY ART PRACTITIONERS

Class length (hours) are subject to change without notice from vendor

65-1943 (d) As a condition of biennial license renewal, licensees shall complete five hours of continuing education, approved by the board, in infection control **AND** blood-borne pathogens, in addition to paying any non-refundable renewal fee set by the board. Successfully completing the exam is not a substitute for continuing education requirements.

THE TOTAL FIVE HOURS OF CE MUST BE FROM BOTH IC (INFECTION CONTROL) AND BBP (BLOOD-BORNE PATHOGENS)

	<u>#Hours</u>	<u>Type</u>
www.yourtrainingplace.com Blood-borne Pathogens Training and Infection Control for Body Art Professionals	3	BBP & IC
www.protrainings.com Blood-borne Pathogens Blood-borne Pathogens for Body Art	1 1.5	BBP & IC BBP & IC
www.eduwhere.com <ul style="list-style-type: none"> • Blood-borne pathogens and infection control for tattooing and body piercing 	4	BBP & IC
www.redcross.org <ul style="list-style-type: none"> • Blood-borne Pathogens Training Online course • Classroom setting 	1 2	BBP
www.westernschools.com <ul style="list-style-type: none"> • HIV/AIDS: A 1-hour overview • HIV/AIDS: A 2-hour overview • Infection Prevention for Healthcare Professionals • MRSA: A Healthcare & Community Disease 	1 2 4 1	BBP & IC BBP & IC IC IC
www.nursingceu.com (aka Wild Iris) <ul style="list-style-type: none"> • Infection Control • Blood-borne Pathogens: Protecting against Transmission: OSHA's BBP Standard 	6 2	IC BBP & IC
Alliance of Professional Tattooist <ul style="list-style-type: none"> • Prevention of Disease Transmission in Tattooing (PDTT) Online Course • PDTT Long Course provided at Trade Show or at Facility by a APT Instructor • PDTT Short course provided at Trade Show or at Facility by a APT Instructor 	2 6 2	BBP & IC BBP & IC BBP & IC
Go to www.safe-tattoos.com for more information.		
Association of Professional Piercers <ul style="list-style-type: none"> • Bloodborne Pathogens Course 	4	BBP & IC
Got to www.safepiercing.org for more information		

DO NOT DUPLICATE COURSE TYPES IN THE SAME RENEWAL PERIOD