



COSMETOLOGY NEWS

Kansas Board of Cosmetology Quarterly Newsletter

October 2016

Fines

At its September 15, 2016 meeting, the Board directed staff to update the current fine schedule to include monetary penalties for failure follow health and sanitation regulations when practicing nail technology.

Fines will be assessed for failure to clean and disinfect pedicure basins and nail technology instruments and reusing single-use items. The Board published a detailed article regarding the health and sanitation requirements for nail salons in the July 2015 Newsletter and an article for all salons in the January 2016 Newsletter. The Newsletters, along with a self-inspection checklist, can be obtained from the ["Resources"](#) page on the Board's website.

The Board also requested that a fine be assessed for interference with an inspection. Interference with inspection includes refusing to allow inspection and refusing to provide the names of unlicensed persons working in the salon.

Once the new fine schedule is adopted by the Board, it will be posted on the Board's website.

Barbering Crossover

On October 25, 2016 at 10:00 a.m., the Board of Barbering will hold a public hearing on proposed regulations that would allow a cosmetologist to obtain licensure as a barber by completing 500 additional hours of instruction and passing an examination. The hearing will take place in the Senate Room at Jayhawk Tower, 700 S.W. Jackson Street in Topeka.

If you would like to comment on the proposed regulation, send your comments to Larry Montgomery, Administrator at kbob@ks.gov or mail your comments to 700 S.W. Jackson Street, Suite 1002, Topeka, Kansas 66603.

Members of the Kansas Board of Cosmetology

David Yocum - Chair
School Representative - Manhattan

Tina Burgardt
Cosmetologist - Garden City

Glenda Chappell
Public Member - Kansas City

Kimberley Holm
Public Member - Kansas City

Roger Holmes - Vice Chair
Tanning Representative - Stillwell

Kathryn Skepnek
Cosmetologist - Lawrence

Janey McCarthy
Cosmetologist - Topeka

Matthew Goss
Tattoo Artist - Manhattan

Mission Statement

To protect the health and safety of the consuming public by licensing qualified individuals and enforcing high standards of practice.

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REGULATORY CHANGES

Notice of Public Hearing on Proposed Administrative Regulations

A public hearing will be conducted by the Kansas Board of Cosmetology at 1:30 p.m. on October 25, 2016 in the Board Conference Room, 714 S.W. Jackson, Suite 100, Topeka, Kansas, to consider two regulations. The Notice of Hearing and copies of the proposed regulations may be found on the Board's website at www.kansas.gov/kboc.

This 60-day notice of the public hearing shall constitute a public comment period for the purpose of receiving written comments from the public on the proposed regulations.

All interested parties may submit written public comments on the proposed regulations prior to the hearing to Board of Cosmetology, c/o Aubrie Pryer, Compliance Supervisor, 714 S.W. Jackson, Suite 100, Topeka, Kansas 66603 or by email to aubrie.pryer@ks.gov.

All interested parties will be given a reasonable opportunity to present their views, either orally or in writing or both, concerning the adoption of the proposed permanent regulations. In order to give all parties an opportunity to present their views, it may be necessary to request that each participant limit any oral presentation to five minutes.

Any individual with a disability may request accommodation in order to participate in the public hearing and may request the proposed regulations and economic impact statements in an accessible format. Requests for accommodation to participate in the hearing should be made at least five working days in advance of the hearing by contacting Aubrie Pryer at (785) 296-4414 or the Kansas Relay Center at 1-800-766-3777. Handicapped parking is located directly outside the building and the building is accessible.

These regulations are proposed for adoption on a permanent basis. A summary of the proposed regulations and the economic impacts follows:

K.A.R. 69-11-1 – Fees. Amendments to this regulation would increase the initial license application fee and the renewal fee for a cosmetologist, electrologist, manicurist (nail technologist) and esthetician. The amendment would also increase the salon initial application fee and the reciprocity application fee.

K.A.R. 69-12-18 – Access to Tanning Devices. This is a new regulation and would carry out the provisions of 2016 HB 2456 (L. 2016, ch. 91, New Section 1) which requires tanning facility operators to prohibit minors' access to tanning devices.

See the Tanning Newsletter for more information on this regulation.

Economic Impact. The Board anticipates that there should be little, if any, economic impact to State and local governments due to these regulations.

Amendments to License Fees

The Board has proposed increases for certain fees for the cosmetology professions.

<u>License Type</u>	<u>Current</u>	<u>Proposed</u>
Cosmetologist application	\$45.00	\$60.00
Manicurist application	\$45.00	\$60.00
Esthetician application	\$45.00	\$60.00
Electrologist application	\$45.00	\$60.00
Cosmetologist renewal	\$45.00	\$50.00
Manicurist renewal	\$45.00	\$50.00
Esthetician renewal	\$45.00	\$50.00
Electrologist renewal	\$45.00	\$50.00
New salon application	\$50.00	\$60.00
Reciprocity application	\$50.00	\$75.00

Historical Background

- The cosmetologist original application and renewal fees were last increased 18 years ago in 1998.
- The esthetician, manicurist and electrologist original application and renewal fees were last increased 8 years ago in 2009 to match the cosmetologist fees.
- The salon application fee and reciprocity fee were also last increased 8 years ago in 2009.

Why the Increase?

- The fee increase will allow the Board to maintain an adequate fee fund balance in order to maintain the current level of services without having to eliminate or reduce essential programs.
- A larger increase was applied to original practitioner applications for licensure, reciprocity applications for licensure and new salon applications due to the amount of staff time involved in processing these applications.

What if I have comments?

- You may attend the public hearing at the Board office on October 25, 2016 at 1:30 p.m.
- If you do not want to attend the hearing or you are unable to attend, submit your written comments regarding the proposed regulation to the Board. If you would like to email your comment, please send your email to aubrie.pryer@ks.gov. Written comments must be received by October 25, 2016.

LICENSING

Renewal Postcards

In July, the Board ceased mailing renewal forms and began sending postcards to licensees reminding them to renew their license. Renewal postcards are sent at least 30 days prior to the expiration date of your license. You may renew your license online or if you want to complete a paper renewal form, you may download the form from our website. Also, please make sure the Board has your current address.

License Numbers

If you have recently received a renewal postcard or license, you may have noticed a three digit prefix in front of your license number. In the July Newsletter, the Board announced that prefix numbers would be used as the result of the Board moving to a new version of its licensing database.

Both the prefix and license number are required to renew a license online. A list of prefixes can be found in the online renewal portal and on our website.

Establishment Online Renewals

The Board is pleased to announce that a registration code is no longer needed to renew your salon license online.

Credentialing Companies

There are now two credentialing companies the Board will recognize for applicants to use for evaluation of their training and education documents obtained outside of the United States.

In addition to Educational Credential Evaluators, Inc. (ECE), applicants may now submit their education and training documents to AQUEO International (pronounced Ā-kwō).

AQUEO International provides international and cosmetology school evaluations. They are dedicated to performing accurate education evaluations, identifying fraudulent documents and protecting the public.

Applicants may access applications at the AQUEO website at www.aequointernational.com. There is no limit on how many credentials the applicant can submit for an evaluation.

For those applicants who wish to continue to use Educational Credential Evaluators, Inc. (ECE) their website is www.ece.org.

ENFORCEMENT

Mobile Inspections

In July, the Board announced that it would soon be conducting mobile inspections. Mobile inspections are performed with tablets instead of paper forms. The inspection results are emailed to the owner and must be printed and posted in the salon.

In August, the Board launched a pilot program in Region 2 where all inspections are now being conducted on the mobile platform. The Board is continuing to refine the mobile inspection program and plans to conduct mobile inspections in all regions by the end of the year.

SANITARY INSPECTION GRADE



Grading System

The Board is currently considering adopting a grading system for salons in order to assist consumers in selecting a salon that complies with the Board's health and sanitation regulations.

Grading systems have been used for years in California and New York City to grade restaurants and the North Carolina Board of Cosmetology currently grades all salons with a letter grade.

SCHOOLS

Apprentice Applications

Apprentice license applications may now be submitted to the Board via email.

Submissions

Complete applications, including payment and photo identification, should be submitted to Vickie at vickie.rodriquez@ks.gov. You will receive a confirmation email.

If an application is submitted by email, **do not mail the original application to the Board**. Duplicate applications will only delay processing and cause duplicate charges to be applied to credit cards.

Because fax machines do not print legible copies of photo identification, faxed applications will be returned to the school unprocessed.

Identification

A good, clear copy of the student's U.S. government issued photo identification must be submitted with the apprentice license application. Make sure all of the information on the identification is clearly legible and the photo is not blurry. Applications received without legible identification will be returned to the school unprocessed.

Late Applications

Paper and email applications must be received by the Board not more than 15 days after the start date of the student's training. Applications received more than 15 days after the start date of the student's training are considered late. Applications that are returned because they are incomplete (missing information, declined credit card, no identification, etc.) and then resubmitted to the Board more than 15 days after the start date of the student's training are considered late.

Felonies

Felony paperwork may be submitted with the apprentice application via email. Allow extra time for processing these applications even if the student has previously been approved for an apprentice license.

Processing

Apprentice applications received via email will be processed within 7-10 business days from the date you receive the confirmation email. If you have not received the apprentice licenses within 15 business days, please contact Vickie at vickie.rodriquez@ks.gov.

We are excited about moving into a more electronic environment and being able to offer these new additions in response to your requests. We are continuing to work on other requests and hope to continue to progress and provide new ways to help the industry maintain safety and be successful. If you have questions, please do not hesitate to contact LeAnna Hickman, Director of Licensing at leanna.hickman@ks.gov.

Practical Examinations

On May 9, 2016, the Board held its annual School Seminar. The focus of this year's seminar was the blood spill procedure portion of the practical examination.

Participants were guided through the procedure using the instructions from the Ergometrics' Candidate Information Bulletin. Since the seminar, pass rates for the blood spill procedure have increased indicating the importance of using the Bulletin when preparing students for testing.

While all schools have mock practical examinations that they have developed, it is imperative that mock examinations follow the guidelines found in the Ergometrics' Candidate Information Bulletins.

New Schools

Fort Scott Community College - Chetopa

Nail Technology School
105 N 4th St
Chetopa Ks 67336
Phone: (620) 223-2700
Email: regenal@fortscott.edu
www.fortscott.edu

Washburn Tech Academy of Cosmetology

109 SW 29th ST
Topeka Ks 66611
Phone: (785) 273-7140
Fax: (785) 273-7080
Email: tech-info@washburn.edu
www.washburntech.edu

Board of Barbering - Schools

Many cosmetology schools have expressed an interest in offering a barbering program at their school. Currently, the Board of Barbering has pending regulations which would allow for schools to offer such a program.

A complete copy of the proposed regulations can be viewed by visiting the Kansas Secretary of State's website at:

www.kssos.org/pubs/pubs_kar_inprocess.aspx

A public hearing will take place on October 25, 2016 at 10:00 a.m. in the Senate Room at Jayhawk Tower, 700 S.W. Jackson in Topeka.

If you would like to comment on the proposed regulations, you may send your comments to Larry Montgomery, Administrator at kbob@ks.gov or by mail to 700 S.W. Jackson Street, Suite 1002, Topeka, Kansas 66603.

Contact Us

714 S.W. Jackson, Ste. 100
Topeka, Kansas 66603

Phone: (785) 296-3155
Fax: (785) 296-3002



Email: kboc@ks.gov
Website: www.kansas.gov/kboc

Staff Directory

Direct Line Telephone Numbers and Email Addresses can be found on our website at www.kansas.gov/kboc

Chiquita C. Coggs

Executive Director

ADMINISTRATION

Ms. Gloeckner
Assistant Director
Personnel Services, Budget, IT, Website

Mary Ann Robison
Accounts Receivable/Payable

Mary Lou Cheray
File Management

LICENSING

LeAnna Hickman
Director of Licensing
Facility Paper Renewals, Schools, Instructors, Continuing Education, Open Records Requests

Michaela Ewing
Initial Practitioner Licensure, Examinations, Temporary Permits, Body Art Licensure, Out-of-State Licensure

Vickie Rodriguez
Facility Licensure, All Online Renewals, Practitioner Renewals, Apprentice Applications, Duplicate Licenses

Darla Ray
Name/Address Changes
Facility/Owner Changes
Board Verifications

ENFORCEMENT

Aubrie Pryer
Compliance Supervisor
Inspection Program
Disciplinary Actions

Vacant
Felony Applications, Remedial Actions, Complaints, Board Meetings

Ava Fiene
Inspector - Region 1

Wendy Flowers
Inspector - Region 2

Janet Durham
Inspector - Region 3

Vacant
Inspector - Region 4

Brian Tice
Inspector - Region 5

Staff News

In August, the Board welcomed a new inspector to the agency. Janet Durham will inspect salons located in Region 3.

Janet Durham - Inspector Region 3



My legal background is extensive as I worked for the Kansas Department of Health & Environment for the past 11 years and previously served as a legal assistant in a law firm for five years. I am very excited for the opportunity to utilize my legal skills and knowledge of regulations and statutes to ensure the safety and health of consumers. I look forward to serving you.

Inspector Opening

The Board currently has an opening for an inspector in Region 4. The Region 4 inspector conducts inspections in Johnson and Wyandotte Counties.

To view the position description and to apply, please visit: <https://www.da.ks.gov/ps/pub/jobpostings.asp>

Sr. Administrative Assistant - Legal

The Board currently has an opening in the Board office for a Senior Administrative Assistant in the Enforcement Division.

To view the position description and to apply, please visit: <https://www.da.ks.gov/ps/pub/jobpostings.asp>

2016 Board Meeting Schedule

October 10 - Teleconference

November 14 - Board Office

December 12 - Teleconference