

## BOARD EXAM APPLICATION DEADLINES

Examination	Examination Date	Board Filing Deadline	Deadline for Foreign Degree Evaluation*
Professional Engineering	April October	January 15 June 15	January 15 June 15
Fundamentals of Engineering for KS Undergraduate Students	April October	February 1 September 1	
Fundamentals of Engineering For Non-Students and Non-KS Undergraduate Students	April October	January 15 June 15	January 15 June 15
Professional Land Surveyor	April October	January 15 June 15	
Fundamentals of Land Surveying	April October	January 15 June 15	
Geology Fundamentals or Practice	Spring Fall	December 15 July 1	November 15 May 15

\*Required for applicants with a baccalaureate engineering degree from outside the United States. The evaluation of the degree must be received in the Board Office by this deadline. For further information please refer to “Instructions for Foreign Degree Evaluation” at [www.kansas.gov/ksbtp](http://www.kansas.gov/ksbtp).

### Study Guide Information for Examinations

Examination study material information for engineering and land surveying is available through NCEES and can be accessed via the NCEES home page at <http://www.ncees.org/>.

The **Professional Geologists Candidate Handbook** is available on the ASBOG website at <http://www.asbog.org/>.

### Exam RETAKE or NO-SHOW Information

Any applicant who is admitted to an examination and who either does not appear for the exam or who fails the exam, must again pay the fee to take the exam in another exam administration. Kansas law does not provide for refunds of any application fees.

### Comity/Reciprocity Applicants

All comity/reciprocity applications must be complete in the board office no later than 30 days prior to the next scheduled meeting of the board. Tentative board meeting dates are available at <http://www.kansas.gov/ksbtp> (Schedule of Board Meetings).

### Architect Registration Examination (ARE®)

The board has no deadlines for taking the ARE® examination other than those established by NCARB. An “eligible” (state board approved) candidate may schedule to take a division of the exam by going online to [www.prometric.com/NCARB](http://www.prometric.com/NCARB), or calling Prometric at 800-479-6215. Additional information regarding the computerized architect exam may be found at <http://www.ncarb.org/>.

### Landscape Architect Registration Examination (LARE)

The Board has no deadlines for taking the LARE other than those established by CLARB. Applicants for the LARE must first establish a CLARB Council record, register with CLARB for the exam and pass all LARE sections. See the website at <https://www.clarb.org/>. To become licensed in Kansas you must request your CLARB Council Record be sent to KSBTP upon passage of all LARE sections, complete (and mail to KSBTP) the application found at [www.kansas.gov/ksbtp](http://www.kansas.gov/ksbtp), and be approved by the board.