



KANSAS

KANSAS SENTENCING COMMISSION

Honorable Ernest L. Johnson, Chairman
Kansas Attorney General, Paul Morrison, Vice Chairman
Helen Pedigo, Executive Director

KATHLEEN SEBELIUS, GOVERNOR

November 1, 2007

Dear SB 123 Treatment Provider:

The Kansas Sentencing Commission has recently mailed to you a letter indicating that, pursuant to the "Kansas Sentencing Commission Treatment Provider Agreement" signed prior to certification as a SB 123 provider, you are required every month to send us a Treatment Provider Monthly Insurance Report Form. On this form, you shall indicate if each SB 123 client has insurance or Medicaid coverage and if insurance or Medicaid has been billed. A copy of an instruction sheet on how to fill out the Treatment Provider Monthly Insurance Report Form is enclosed. Copies of the agreement and the form can be found at <http://www.kansas.gov/ksc/SB123.shtml>.

A number of treatment providers have failed to forward the completed forms to our office. It is very important that the Kansas Sentencing Commission receives the information contained in the form to determine if and where problems exist regarding insurance and Medicaid reimbursements and to track insurance and Medicaid reimbursement issues with individual offender clients. If you are a Treatment Provider who has complied with this request, we thank you. **However, if you have not sent to us the completed forms on a monthly basis, this is notice that, beginning with December invoices, we will reject invoices until the Treatment Provider Monthly Insurance Report Form from the prior month has been received.**

Treatment providers shall bill insurance or Medicaid if clients have coverage and the provider is part of the insurance network or is certified as a Medicaid provider. This is also required by the Kansas Sentencing Commission/Treatment Provider Agreement. A sample procedure regarding insurance billing is enclosed in the event you deem that your billing procedure requires modification.

If you have further questions, please contact Jan Brasher, Jennifer Dalton, or me at 785-296-0923 or contact Jan via email at janb@sentencing.ks.gov or Jennifer via e-mail at: jenniferd@sentencing.ks.gov. Thank you in advance for your assistance.

Sincerely,

Helen J. Pedigo
Executive Director

Enclosures

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Voice 785-296-0923 Fax 785-296-0927 <http://www.kansas.gov/ksc/SiteMap.htm>