



**COMMUNICATE WITH  
THE SMALL CLAIMS DIVISION**

You may communicate with the Board's Small Claims Division by phone, fax, e-mail or mail.

In all communication, please provide:

° Taxpayer name

° Docket Number

**Provide a copy of any communication with the small claims division to the taxing authority.** The parties' names and mailing addresses can be found on the attached hearing notice.

If you are a person with a disability or a language barrier and require special accommodations, please contact the Small Claims Division in writing in advance of your hearing.

Small Claims and Expedited Hearings Division  
Kansas State Board of Tax Appeals  
Eisenhower State Office Building  
700 SW Harrison, Suite 1022  
Topeka KS 66603

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FAX: (785)296-6690

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**K A N S A S**

**Board of Tax Appeals**

**Small Claims and Expedited  
Hearings Division**

***General Information and  
Instructions***