KANSAS BUREAU OF
INVESTIGATION
FORENSIC SCIENCE LABORATORY

Laboratory Internship Application

To complete your application, please submit this form and supporting documentation to lab_internship@kbi.ks.gov.
Incomplete applications will not be considered for an internship.

Application Deadlines:

Summer: January 1 Fall: April 1 Spring: September 1

PERSONAL

First Name: _____
Last Name: _____
Phone Number: _____
Email Address: _____

Address: _____
_____
City: _____
State: _____
Zip Code: _____
Country: _____

ACADEMIC

Major: _____ University: _____
Cumulative GPA: _____ Completed Credit Hours: _____

☐Yes ☐No Is this internship for academic credit through your university?
If yes, please provide your university's requirements and expectations.

INTERNSHIP

Semester: _____ Year: _____ Preferred Start Date: _____

☐Yes ☐No I will be able to meet 180 contact hours during regular business hours, Mon-Fri, 8AM-5PM.

The KBI Forensic Science Laboratory, headquartered in Topeka, operates four locations across Kansas. Not all disciplines are available at each site. The number of internships, projects, and available locations is limited and subject to change.

Desired Discipline: 1st Choice _____ 2nd Choice _____

Desired Location: 1st Choice _____ 2nd Choice _____

Note: Selection of second choice of discipline and/or location is not required.

I have included the following items with my application:

☐ University Transcripts
- You may provide unofficial transcripts with your application, but will be required to submit official transcripts if selected for an internship.
- The following information must be visible for **all college credits, to include transfer credits**: applicant name, institution name, course names, dates/terms the courses were taken, grades, and the term/cumulative GPA.

☐ Letter of Interest
☐ Curriculum Vitae
☐ Recommendation Letter from Advisor and/or Professor at Institution
☐ Attached ☐ Sent Separately
☐ I have reviewed the Disqualifiers and understand if selected I will be required to pass a background check and polygraph examination.