



Kansas Bureau of Investigation

Kirk D. Thompson
Director

Derek Schmidt
Attorney General

12/16/2020

RE: *KBI Laboratory Report Changes, Submission Guidelines and Online Training*

Dear Forensic Science Laboratory Customer,

The Kansas Bureau of Investigation is constantly working to maintain and improve the quality of our services and experiences with you, our customers. The quality review process is extensive and ongoing, focusing on maintaining high quality work product while ensuring it meets the rigors of the criminal justice system, the scientific community and our accreditation requirements.

You may have noticed some changes in the KBI Laboratory Reports that we provide regarding the evidence examined and the testing performed. Some of the changes are subtle, while others are more apparent. However, we feel the changes are necessary to ensure unambiguous, bias-free, technically accurate and easily understood analytical reports. Some of these changes are detailed below:

1. KBI Laboratory Reports now have clearly defined “start” and “finish” dates which allows the user to identify when specific work was performed.
2. A more detailed methodology is now identified in the body of the report to identify the type and extent of the analysis performed.
3. Several of our scientific disciplines are now using a table in which the analytical results are more clearly linked to the items tested.
4. The reports no longer have “victim” and “suspect” names in list format on the first page of the report, however when associations are made between items of evidence and known samples, names will be included in the body of the report to assure the results are clear and unambiguous.
5. The agency street addresses have been removed as they are no longer needed for the electronic dissemination of the reports to you.

We are also in the process of updating our Evidence Submission Guidelines for 2021. They will be available by the end of January 2021 in a spiral bound format in any of our Evidence Control Centers for you to take with you, and will also be posted on our website in electronic form.

Online presentations for KBI Laboratory services will continue to be offered in February, April and June of 2021 with updated information in the areas of evidence collection, pre-log, case inquiry, digital evidence, firearms, toxicology, trace and seized drugs. Be sure to visit the Kansas Law Enforcement Training Center website

<https://www.enrole.com/kupce/jsp/index.jsp?categoryId=10023> for more information and to register in early 2021.

While our backlogs have grown and turn around times have increased during this pandemic, the staff at the KBI Forensic Science Laboratory remain dedicated to providing you the best forensic services available in the field.

As always, if you have questions, comments or concerns about the service you are receiving or the products we are providing, please feel free to reach out to me directly and I will be happy to discuss those with you.

Sincerely,



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For any additional information regarding laboratory services, please email (kbi-lab@kbi.state.ks.us) or call 785-296-1137.