

**UPDATE: Temporary approval for distance learning - COVID-19 - 03/25/2020**


**TO:** Kansas Board of Cosmetology Licensed Schools  
**FROM:** Laura Gloeckner, Executive Director  
**DATE:** MARCH 13, 2020  
**RE:** TEMPORARY APPROVAL FOR DISTANCE LEARNING – COVID-19

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On March 12<sup>th</sup>, the Board held a special meeting and authorized the Executive Director to temporarily approve school requests for distance learning for students currently enrolled where the distance learning venue meets the statutory 1:25 student-instructor ratio and a method of tracking attendance is in place. Schools requesting approval should email the following to KBOC@ks.gov for review:

1. Documentation that the school has been closed or preparing for closure if needed due to the coronavirus (COVID-19).
2. Detailed distance learning plan outlining how attendance will be tracked, how the 1:25 student-instructor ratio will be maintained and how assignments will be provided, completed and credited per subject hour requirements.

Upon approval, the school will be issued an approval letter from the Board.

  
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Laura Gloeckner, Executive Director  
Kansas Board of Cosmetology