



Kansas Board of Cosmetology
714 SW Jackson Suite 100 Topeka, KS 66603
Telephone: (785) 296-3155 Fax: (785) 296-3002
Email: Kbc@ks.gov Website: www.kansas.gov/kbc

APPLICATION FOR APPROVAL AS TRAINER

APPLICANTS MUST PROVIDE THE FOLLOWING:

Credit Card Payment \$15

- 1). Go to the Board website: www.kansas.gov/kbc
2). Select Payment Portal from the Top Menu Bar
3). Transaction Item = Trainer License Fee
4). Record your Order ID # from your emailed receipt here: _____

Check or Money Order Payment \$15

- 1). Complete this form
2). Make Check or Money Order Payable to the Kansas Board of Cosmetology
3). Mail form and payment to the Board office at the address provided above.

- 1. The applicant's current, valid Kansas permanent color technician, body piercing technician, or tattoo artist license number;
2. Documentation outlining the applicant's proposed training syllabus and meeting the requirements of K.A.R. 69-15-2.
3. The name and address of the licensed facility where training will be provided.
4. \$15 Trainer application fee

To be designated as a cosmetic tattoo trainer, tattoo artist trainer, or body piercing trainer, the applicant shall submit verification of five years of full-time, active practice, consisting of at least 1500 hours per year, as a licensed cosmetic tattoo artist, tattoo artist, or body piercer in any state. KAR 69-15-3 (a) (5).

1. Type of license: ___ Tattoo Artist ___ Cosmetic Tattoo Artist
___ Body Piercing Technician ___ Tattoo/Cosmetic Tattoo Artist
2. License No. _____ License Expiration Date: _____
3. _____ (Last Name) (First Name) (MI)
4. _____ (Street Address) (City) (ST) (Zip)
5. Phone No: _____ (Work) (Home/Cell) (Email)
6. Establishment(s) where training will be provided: _____
7. Establishment(s) License No(s). _____
8. Establishment Address: _____ (Street Address) (City) (ST) (Zip)

A training program directly supervised by an approved trainer shall be limited to one trainee.

Trainers must maintain an active practitioner license to maintain a valid training license. Lapse in practitioner licensure could result in disciplinary action including but not limited to Board denial of training obtained during the lapse in licensure.

I declare under penalty of perjury under the laws of the state of Kansas that the information provided is true and correct.



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Verification of Full Time Active Practice

To be designated as a cosmetic tattoo artist trainer, tattoo artist trainer, or a body piercing trainer the applicant shall submit verification of five years of full-time, active practice, consisting of at least 1,500 hours per year, as a licensed cosmetic tattoo artist, tattoo artist, or body piercer in any state. KAR 69-15-3 (a) (5).

Employment History

List your complete employment history in reverse order, beginning with your present status as pertains to the area of practice in which you are intend to train.

Employer Name: _____ Your Job Title: _____ Employer Phone Number: _____

Employer Address: _____ City: _____ State: _____ Zip: _____

Employer Email: _____ Employment Start Date: _____ Employment End Date: _____

Total Months of Employment: _____

Employer Name: _____ Your Job Title: _____ Employer Phone Number: _____

Employer Address: _____ City: _____ State: _____ Zip: _____

Employer Email: _____ Employment Start Date: _____ Employment End Date: _____

Total Months of Employment: _____

Employer Name: _____ Your Job Title: _____ Employer Phone Number: _____

Employer Address: _____ City: _____ State: _____ Zip: _____

Employer Email: _____ Employment Start Date: _____ Employment End Date: _____

Total Months of Employment: _____

Attestation

I declare under penalty of perjury under the laws of the State of Kansas that I have read and understand the application and the application information, including necessary prior employment history provided is true and correct.

Signature Required: _____ Date: _____

The Board asks that you allow 7-10 business days to process information received. Work is processed in the order it is received. Application confirmation, updates, and testing information will be sent to the email address provided on the application.