Kansas Board of Cosmetology
2420 NW Button Rd Topeka, KS 66618
Telephone: (785) 296-3155 Fax: (785) 296-3002
Email: Kboc@ks.gov Website: www.kansas.gov/kboc

Verify your Kansas License/Training to Another State

Use this form when you are requesting proof of your Kansas license/training be sent to another state.
You must include copies of your current U.S. government issued photo ID and social security card verifying your identity.

The name on the ID and social security card must match exactly.

NAME: _____ _____ _____
Last First Middle

ADDRESS: _____ _____ _____ _____
Street City ST Zip

PHONE NUMBER: (_____) _____ EMAIL: _____

DATE OF BIRTH: _____ SOCIAL SECURITY #: _____
MM/DD/YYYY

* Disclosure is mandatory for licensure and authorized by K.S.A. 74-148 and K.S.A. 74-139. It is used to verify identity and license individuals lawfully residing in the U.S. Upon request of the director of taxation, each such authority shall provide to the director of taxation a listing of all such applicants, along with such applicant's social security number and address.

License Number(s):

_____

_____

All licenses issued by the Kansas Board of Cosmetology, as well as the **Training/Licensure Requirements and Examination History**, can be verified online at:
License Verification

Verifications are only sent by email directly to the state you have requested.

To have an Email verification sent to another State Licensing Agency:

Provide the name of the state(s): _____ _____

To have an Email verification sent to another school please provide the School name, city, state and email below:

_____ _____ _____ _____
School Name School City School State School E-mail Address

Military Service (Complete if Applicable)

- ☐ Military Service (Provide a copy of your CAC card or your Military ID)
- ☐ Military Spouse (Provide a copy of your CAC card or your Military ID)
- ☐ Military Service Member (Provide your DD-214 and separation date below)
  Separation Date: _____

FEE PAYMENT: $20 *Cosmetology Professions Only. There is no charge for Body Art or Tanning License Verification Requests.

Credit Card Payment $20

1). Go to the Board website: www.kansas.gov/kboc
2). Select Payment Portal from the Top Menu Bar
3). Transaction Item = Board Verification Fee
4). Record your Order ID # from your emailed receipt below

Order ID # _____

Check or Money Order Payment $20

1). Complete this form
2). Make Check or Money Order Payable to the Kansas Board of Cosmetology
3). Mail form and payment to the Board office at the address provided above.

Have you had a license certificate or permit revoked, suspended or limited, or had other disciplinary action taken by the State of Kansas or any other state against any professional or occupational license, certificate or permit held by you; or has an application for any professional or occupational license, certificate or permit been denied by the State of Kansas or proper regulatory authority of another state, territory, District of Columbia or another country?

Yes☐ No☐

I declare under penalty of perjury under the laws of the State of Kansas that the information provided on this form is true and correct.

Signature Required: _____ Date: _____

Last Revised 03/25/2024 If you have questions about this form please e-mail **KBOC@ks.gov**