

QUALIFYING EDUCATION REQUIREMENTS

PROVISIONAL

The provisional applicant must meet the same educational requirements as required for the license/certification type they are provisioning to within the five (5) year period immediately preceding application. Before beginning supervised experience, each provisional licensed appraiser shall have completed a course that, at a minimum, meets the requirements contained in the Board's document titled "supervisory appraiser/trainee appraiser course objectives and outline," dated September 3, 2014. Proof of completion of the course must be in the board office prior to commencing supervised experience.

STATE LICENSED

Appraisal Education Requirements: 150 hours [Ref. K.A.R. 117-2-1(a)(2)]

The state licensed classification must meet modules 1 through 7, which include:

30 hours Basic Appraisal Principles	30 hours Basic Appraisal Procedures
15 hours Residential Market Analysis & Highest & Best Use	15 hours Residential Appraisal Site Valuation & Cost Approach
30 hours Residential Sales Comparison & Income Approach	15 hours Residential Report Writing & Case Studies
15 hours USPAP	

CERTIFIED RESIDENTIAL

College Education – See Attached 6 Options to meet this criteria. (Ref. K.A.R. 117-4-1 (a)(1))

The certified residential classification must meet modules 1 through 9 and 20 hours of appraisal subject matter electives, which includes:

30 hours Basic Appraisal Principles	30 hours Basic Appraisal Procedures
15 hours Residential Market Analysis & Highest & Best Use	15 hours Residential Appraisal Site Valuation & Cost Approach
30 hours Residential Sales Comparison & Income Approach	15 hours Residential Report Writing & Case Studies
15 hours Statistics, Modeling & Finance	15 hours Advanced Residential Application & Case Studies
15 hour USPAP	
20 hours in appraisal subject matter electives	

GENERAL CERTIFIED

College Education – Bachelor's Degree or higher [Ref. K.A.R. 117-3-1(a)(1)]

Appraisal Education Requirement: 300 hours [Ref. K.A.R. 117-3-1(a)(2)]

The certified general classification must meet modules 1, 2, 3, 8, 10, 11, 12, 13 & 14 and 30 hours of appraisal subject matter electives, which includes:

30 hours Basic Appraisal Principles	30 hours Basic Appraisal Procedures
15 hours Statistics, Modeling & Finance	30 hours General Appraiser Market Analysis & Highest & Best Use
30 hours General Appraiser Sales Comparison App.	60 hours General Appraiser Income Approach
30 hours General Appraiser Site Valuation & Cost App.	15 hours USPAP
30 hours General Appraiser Report Writing & Case Studies	
30 hours appraisal subject matter electives	

Course Requirements for Upgrade

From State Licensed Appraiser to: Residential Certified Appraiser:

Statistics, Modeling and Finance	15 hours
Advanced Residential Application & Case Studies	15 hours
Appraisal Subject matter Electives	<u>20 hours</u>
Total Required Hours	50 hours

From State Licensed Appraiser to: General Certified Appraiser:

Statistics, Modeling and Finance	15 hours
General Appraiser Market Analysis and Highest and Best Use	15 hours
General Appraiser Sales Comparison Approach	15 hours
General Appraiser Site Valuation & Cost Approach	15 hours
General Appraiser Report Writing & Case Studies	15 hours
General Appraiser Income Approach	45hours
Appraisal Subject Matter Electives	<u>30 hours</u>
Total Required Hours	150 hours

From Residential Certified Appraiser to General Certified Appraiser:

General Appraiser Market Analysis and Highest and Best Use	15 hours'
General Appraiser Sales Comparison Approach	15 hours
General Appraiser Site Valuation & Cost Approach	15 hours
General Appraiser Report Writing and Case Studies	10 hours
General Appraiser Income Approach	<u>45 hours</u>
Total Required Hours	100 hours

Certified Residential Appraiser College-Level Education or Requisite Experience Requirements: Six Options

In addition to the requirements to become a Certified Residential Appraiser as noted above, applicants must also satisfy one of the six options listed below.

- Certified Residential Appraiser College-Level Education: **Option #1**
 - Bachelor's degree from an accredited college or university in any field of study.

- Certified Residential Appraiser College-Level Education: **Option #2**
 - Associate's degree from an accredited college or university in a field of study related to:
 - Business Administration;
 - Accounting;
 - Finance;
 - Economics; or
 - Real Estate

Certified Residential Appraiser College-Level Education: **Option #3**

- Successful completion of 30 semester hours of college-level courses that cover each of the following specific topic areas and hours:
 - English Composition (3 semester hours);
 - Microeconomics (3 semester hours);
 - Macroeconomics (3 semester hours);
 - Finance (3 semester hours);
 - Algebra, Geometry, or higher mathematics (3 semester hours);
 - Statistics (3 semester hours);
 - Computer Science (3 semester hours);
 - Business or Real Estate Law (3 semester hours); and
 - Two elective courses in any of the topics listed above or in accounting, geography, agricultural economics, business management, or real estate (3 semester hours each).

Applicants may want to review guidance on this option, which can be found in Guide Note 10 of the Criteria.

Certified Residential Appraiser College-Level Education: **Option #4**

- Successful completion of 30 semester hours of College Level Examination Program (CLEP®) examinations from each of the following subject matter areas:
 - College Algebra (3 semester hours);
 - College Composition (6 semester hours);
 - College Composition Modular (3 semester hours);
 - College Mathematics (3 semester hours);
 - Principles of Macroeconomics (3 semester hours);
 - Principles of Microeconomics (3 semester hours);
 - Introductory Business Law (3 semester hours); and
 - Information Systems (3 semester hours).

- Certified Residential Appraiser College-Level Education: **Option #5**
- Any combination of Options #3 and #4 that ensure coverage of all topics and hours identified in Option #3

- Certified Residential Appraiser Requisite Experience: **Option #6**
- As an alternative to college-level education, individuals who have held a State Licensed credential for a minimum of five (5) years may qualify for a Certified Residential credential if they have no record of any adverse, final, and non-appealable disciplinary action affecting the Licensed Residential appraiser's legal eligibility to engage in appraisal practice with the five (5) years immediately preceding the date of application for a Certified Residential credential.